**Hexham Rowing Club**

**MINUTES OF MEETING**

**15/1/2018 COUNTY HOTEL**

|  | Action | By |
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| **1.Present**  BHS, JL, SL, MS, NS, GM, SR, KH, BHa, BB, JE, BHo, KO, CB **In Attendance**  Gill Patterson, Rob Patterson |  |  |
| **2. Apologies**  EW |  |  |
| **3. Minutes of previous meeting**  October 2017. Agreed. |  |  |
| **4. Matters arising**  BHS referred to individual assignments within the committee and stressed that these should be a communal effort. |  |  |
| **5. Chair’s report**  BHS welcomed all members to the new committee. |  |  |
| **6. Secretary’s report**  British Rowing notified of new committee. |  |  |
| **7. Treasurer’s report**  Balances:  General Account: £6,963  Regatta Account: £ 11,941  Total: £18,904  No significant payments or receipts since last meeting. Most members have adjusted their standing orders to reflect the new monthly rate. |  |  |
| **8. Captain’s report**  SL (Men’s) stated that the ‘performance squad’ terminology would be removed with immediate effect. All eligible members will be now be part of a single ‘Masters Squad’ with training and seat selection to be arranged collectively. Initial crews to be selected on basis of prior performance at National Masters Championships and associated events. SL currently working with KO to put together a simple generic training plan.  CB (Women’s): Women’s squad meeting held on 3rd Jan. Feedback from pre-Christmas questionnaire discussed at length. Main issues identified were progression from Novice status to racing crews and communication. CB stated that the women’s squad now stands at 37 senior members, and 37 juniors. Three sets of blades to be re-calibrated accordingly and racks clearly marked to help with increased demand. | Generic training plan to be drawn up over next six weeks.  3 sets of blades (probably E,H,J) to be recalibrated for women’s squad. | SL/KO  CB/KO |
| **9 Junior coordinator’s report**  NS: Group of junior’s taken to Northumberland Schools Indoor Rowing Championship, where Hayley Hannant won the WJ14 category. She will now represent the club at the regional champs in March. Three junior crews to take part in JIRR regional trials in Feb. Thanks given to senior squad for coaching support. 11 out of 35 juniors have already applied for summer training camp in Girona, Spain. 15 will be needed for a full complement, so it looks as if the trip will go ahead as planned. |  |  |
| **10. Safety Officer’s report**  JL: One incident to report since last meeting, a capsize in a double. This has been reported to British Rowing and no further action required. JL presented safety matrix to help rowers decide if conditions were safe to train on. This will be displayed prominently in boathouse. JL also stated that she is working on a new policy, including circulation pattern, which will require reading/signing by every member. | New finish line marker to be installed on North Bank. Additional marker to be installed, to denote spinning point in poor conditions.  New safety policy to be circulated to all.  New safety notice board to be prominently displayed in boathouse. | JL |
| **11. Welfare officer’s report**  JE: No incidents or issues to report. General welfare guidelines were discussed/explained. | JE to re-issue guidance on safeguarding. | JE |
| **12 Explore rowing**  L2R (SR): A new format for delivering the course is being considered including the use of rowing tank sessions at TURC. A request for club members to help with the coaching to be made to help spread the load and if not sufficient response then potential for having to pay someone to do the coaching raised, to be funded from L2R fee. L2R currently has a waiting list, however also a high degree of attrition, with only 1 of 4 from the spring course staying with the club.  Explore (KH): Little administration of the programme required currently. KH stated that he was still waiting to be told if more rowers would be joining the explore programme. Currently insufficient rowers to make up even a single crew. | BHS to email membership requesting coaching assistance for L2R. | BHS |
| **13. Steward’s Report**  **Racking**  KO: Double has been placed in boathouse without authorisation. Also two singles currently being stored in bh despite no usage for over a year.  KO said that he would look at racking system again to see if current system of stepladders etc could be improved  **Damage**  KO asked that members email him directly (via kmoates@sky.com) to report problems rather than leaving anonymous notes on bh whiteboard. KO happy to leave simple repairs to members, and will give instruction if required.  **Other**  Club continuing to search for heavy-weight double to replace Steeleye Span. Nothing suitable yet identified.  KO stated that Godfrey Sports have just opened a new order window for Hexham kit. | Club secretary to write to owners of double/singles to remind them that the double is stored without authorisation and the singles have been left in bh beyond agreed upon deadline.  Racking system to re-examined.  Email to be sent to members requesting that all damage be reported directly to KO. | MS  KO/MS |
| **14. Communications**  GM has updated the website to reflect changes made at November’s AGM. He intends to begin issuing a monthly newsletter, and is in the process of compiling a welcome pack to be distributed to new members. | Draft January edition of Club newsletter. Contact Hexham Courant to try and interest them in JIRR crews and Traveller’s Rest sponsorship. | GM |
| **15. Any other business**  Date of next meeting: Wednesday 21st March, 7pm. |  |  |

The committee for 2018 comprises:

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| Catherine Bowman | Captain | Ben Haywood Smith | Chairman |
| Steve Ludman | Captain | Mark Styles | Hon Sec |
| Barney Hawkins | Treasurer | Beverley Beattie | Members' Rep |
| Keith Hutton | Explore Rowing | Frances Fewster | Members' Rep |
| Graham Marples | Communication | Bruce Howarth | Members' Rep |
| Susan Rainford | Learn to Row | Jenny Ludman | Safety Adviser |
| Nicci Slipman | Juniors Coordinator | Kevin Oates | Steward |
| Jono Ewan | Welfare | Elizabeth Waterman | Social Secretary |